

Minutes of Library Committee Meeting

Date : 10-02-2022

Time : 10-45 A M

Venue : Central Library

Agenda

1. Expenditure incurred on Library for 2021-2022.
2. Budget for the year 2022 -2023.
3. Procurement of books for 04th, 06th& 08th Semester of B.Tech Students for the year 2022-2023.
4. Organising Book Exhibition in the month Feb 2022.
5. Stock Verification departmental library books .

MEMBERS PRESENT

S N	Name of the Staff	Designation	Dept	Signature
01	Dr. J. Praveen	Principal	EEE	J. Praveen
02	Mr. Rajesh Kumar	Assoc. Prof.	CSE	Rajesh
03	Dr. M. Suresh Babu	Librarian	Library	Dr. M. Suresh Babu
04	Mrs. Sirisha	Asst. Prof.	ECE	Mrs. Sirisha
05	Mr. Vijaya Rama Raju	Assoc. Prof.	EEE	Mr. Vijaya Rama Raju
06	Mr. A. Prakash	Asst. Prof.	Civil	Mr. A. Prakash
07	Mrs. P. Surekha	Asst. Prof.	CSE	Mrs. P. Surekha
08	Mrs. T.N.P. Madhuri	Asst. Prof.	IT	Mrs. T.N.P. Madhuri
09	Mr. K. Sunil Kumar Reddy	Assoc Prof	ME	Mr. K. Sunil Kumar Reddy
10	Mrs. Y. Gayathri	Asst. Prof	H & S	Mrs. Y. Gayathri

1. Resolved to approved the expenditure incurred on different items of the library for the year 2021 -2022 as given in appendix – A
2. Resolved to approve the estimation of the budget for the year 2022 -2023 as given in appendix – B
3. Resolved to permit the librarian to procure books 04th, 06th& 08th B.Tech Students for the year 2022-2023 as listed in appendix -03
4. Resolved to permit the librarian to conduct book exhibition in the month of Feb 2022 enabling him to procure the books for 4th, 6th&08th Semester of B.Tech Students
5. Resolved to permit the librarian to undertake verification of library books

Appendix – A

Expenditure incurred on different items of the library for the year 2021 – 2022.

S N	Item	Expenditure
01	Books (Print)	2,12,892
02	National Journals (Print)	6,59,420
03	IEEE Transactions (Print)	91,450
04	ACM Transactions (Print)	83,231
05	e – Resources	21,15,357

Appendix – B

Budget estimation of the library for the year 2022 -2023

S N	Item	Estimation of Expenditure
01	Books (Print)	10,40,520
02	National Journals (Print)	7,20,590
03	IEEE Transactions (Print)	92,345
04	ACM Transactions (Print)	85,452
05	e – Resources	23,13,421

MINUTES OF THR LIBRARY COMMITTEE MEETING

Date : 23 April 2021

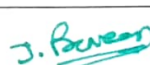





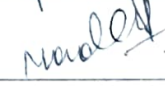
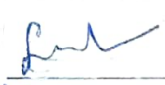
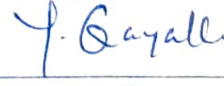

Time : 11 A M

Venue : Library

AGENDA

- 1) Internet speed increase in library
- 2) Weeding out old magazines /damaged books
- 3) Updation of library page –website
- 4) Library Racks requirement regarding
- 5) Purchase of stationary for library purpose.

MEMBERS PRESENT

S N	Name of the Staff	Designation	Dept	Signature
01	Dr. J. Praveen	Principal	EEE	
02	Dr. Ayyem Pillai	Professor	ECE	
03	Dr. Vijaya Rama Raju	Assoc. Professor	EEE	
04	A.Vittalaiah	Asst. Prof	C.E	
05	P.Surekha	Asst. Prof	CSE	
06	G.Sruthi	Asst. Prof	ECE	
07	T.N.P. Madhuri	Asst. Prof	IT	
08	K.Sunil Kumar Reddy	Asso. Prof	ME	
09	Y.Gayathri	Asst. Prof	H & S	
10	P.V.Satya Narayana Raju	Incharge/Lib	Library	

- 1) Members suggested to increase the internet speed in library based on users request for access to e resources and asked the librarian to inform system administrator to take steps on this
- 2) The committee approved of wedding off old magazines and damaged materials to create space occupied by weed out documents
- 3) Matter related to updation by library page in college website and links to e-resources were discussed and approved .
- 4) Library put forward proposal for additional storage rack/display racks in new of addition of books committee approved for new racks procurement.
- 5) Librarian put forward proposals to procure stationary for library purpose like paper bundles/barcode strips/ marker. Committee approved to take up purchase immediately through stores

P. V. Satya narayana Raju.

